

Job description for Local Access Forum members

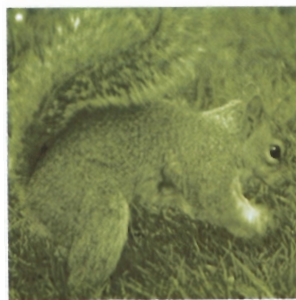
Main Role: To make an active and positive contribution to the work and future development of Hertfordshire's Local Access Forum.

Duties and Responsibilities: Play a full part in all aspects of the Local Access Forum, including reading documents for, and discussing issues at meetings.

Serve on the forum for an initial period of between 12-36 months (terms may be extended if acceptable to the appointing authority and the member concerned).

Respond as required to consultations and reports etc. within specified time scales.

Provide an independent view and advice rather than represent a narrow specific interest.



Promote the work of the Forum amongst wider interests and liaise with other organisations as appropriate.

Advise on the development of relevant plans and strategies produced by various organisations and agencies, and prioritise between competing demands.



Person specification for Local Access Forum members

| | Essential | Desirable |
|-----------------------|---|---|
| Skills | <p>Able to receive and understand/ deal with sometimes complex information and convey ideas with clarity (in written and verbal form).</p> <p>Good communication skills and ability to get on well with people at all levels.</p> <p>Able to listen to and respects others regardless of their culture, ethnic origins, gender, age or abilities.</p> | <p>Computer literacy.</p> <p>Proven ability to work co-operatively with others.</p> |
| Knowledge | <p>A broad understanding of community and/or countryside access issues, particularly in Hertfordshire.</p> | <p>Knowledge of relevant legislation and/or related issues e.g. Countryside and Rights of Way Act 2000, transport programmes, Health Improvement Plans.</p> |
| Experience | <p>Experience of working with others to achieve consensus.</p> | <p>Experience of using recreation/ access facilities.</p> |
| Personal Competencies | <p>Able to accept the consequences of own actions.</p> <p>Confident, diplomatic and able to work as part of a team.</p> <p>Able to maintain the highest standards of personal, professional and ethical behaviour.</p> <p>Ability to prioritise.</p> | <p>Enthusiasm for the topic.</p> <p>Experience of more than one field of interest.</p> <p>Analytical and logical approach to problem solving.</p> |

