

**Performance Record Sheet**

**The Children (Performances and Activities) (England) Regulations 2014**

|  |  |
| --- | --- |
| **Child’s name:** |  |
| **Child’s date of birth:** |  |
| **Parent’s contact details:** |  |
| **Child’s agent:** |  |
| **Child’s Licensing Authority:** |  |
| **Location LA:** |  |
| **Chaperone’s Name:** |  |
| **Chaperone’s Licensing Authority:** |  |
| **Child’s licence (seen / received)**  | **YES / NO** |
| **Tutor’s Name:** |  |
| **Date of performance:** |  |
| **Name of Production:** |  |
| **Production Company Name & Tel No:** |  |
| **Licence Holder’s name & tel No** |  |
| **Production Safeguarding lead:** |  |
| **Production First Aider / Medical Staff** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 07:00 | 08 :00 | 09 :00 | 10 :00 |  11:00 |
| 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 12:00 | 13 :00 | 14 :00 | 15 :00 | 16 :00 |
| 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 17:00 |  18:00 | 19 :00 |  20:00 |  21:00 |
| 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| 22:00 | 23 :00 |
| 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 |
|  |  |  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ☾00:00 |  ☾01:00 |  ☾02:00 | ☾ 03:00 | ☾04 :00 |
| 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| ☾05:00 | ☾06 :00 |
| 00 | 15 | 30 | 45 | 00 | 15 | 30 | 45 |
|  |  |  |  |  |  |  |  |

**Codes**

**A = Arrive D = Departure H = Home M = Meal O = Other (Makeup, costume etc.)**

**P = Performance time on set/stage (inc rehearsal/line up etc.) PU = Pick Up**

**R = Rest T = Tutoring S = Stand by W = Wrap**

**☾ You must inform the LA if you have allowed extra time**